



No. GMRDS/Admin/2018/

Date:29 /01/2018

## NOTICE

### ADVERTISEMENT FOR RECRUITMENT

Gujarat Mineral Research and Development Society (GMRDS) is a registered Society working under Commissioner of Geology and Mining (CGM), Industries and Mines Department, Government of Gujarat. The Society is desirous to recruit Surveyors on contract basis for 11 months or till regular employees are allotted relevant posts, whichever is earlier. Written applications in prescribed format (attached herewith) are invited from the eligible candidates having the required qualifications for the above mentioned post. The details regarding the job are given below.

<b>Designation</b>	Surveyor
<b>Required educational qualification</b>	Diploma in Civil Engineering/I.T.I. Surveyor
<b>Additional qualifications and skills</b>	<ul style="list-style-type: none"><li>• Candidates must be well versed with basic computer knowledge.</li><li>• Respective Degree/Diploma must be approved by AICTE/UGC and it should be fulltime.</li><li>• Candidates must have minimum 55% (6 CGPA out of 10) in his/her respective degree.</li><li>• The candidates should have good communication and presentation skills.</li><li>• Preference will be given to Gujarat domicile.</li></ul>
<b>Age Limit</b>	Less than 30 years as on 01/01/2018
<b>Vacancies</b>	22
<b>Monthly Remuneration</b>	Rs. 9500/-



<p><b>Brief description of Job profile</b></p>	<ol style="list-style-type: none"><li>1. Surveyor in district office<ol style="list-style-type: none"><li>a. Lease measurement and inspection</li><li>b. Boundary pillar inspection</li><li>c. Checking of overlapping of Lease and permit</li><li>d. Lease inspection with D.I.L.R. for newly granted lease</li><li>e. Major and Minor mineral block preparation</li><li>f. Composite map preparation and updation</li><li>g. Quantity estimation of minerals mined or stored</li></ol></li> <li>2. Surveyor in flying squad<ol style="list-style-type: none"><li>a. Lease measurement and inspection</li><li>b. Boundary pillar inspection</li><li>c. Illegal mining or transportation complain inspection</li><li>d. Storage inspection</li><li>e. Quantity estimation of minerals mined or stored</li></ol></li> <li>3. Surveyor in mineral exploration circle<ol style="list-style-type: none"><li>a. Surveying, mapping, contouring, levelling, tachometry survey, triangulation and plotting</li><li>b. Map preparation</li></ol></li></ol> <p>Other activities related to surveying as required from time to time shall be undertaken by the Surveyor.</p>
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Candidates should submit their applications along with all relevant documents duly certified copies by registered post so as to reach GMRDS office (during office hours 10:30 to 18:10) till 09/02/2018. The application should be clearly titled on the cover as “**Application for the post of Surveyor**”. Application in person, through E-mail or any other medium will not be entertained).

In case of any queries, kindly reach us at [mo-gmrds@gujarat.gov.in](mailto:mo-gmrds@gujarat.gov.in).

Director (Adm.)  
GMRDS



**EMPLOYMENT APPLICATION FORM**

PASTE YOUR  
RECENT  
COLOURED  
PASSPORT SIZE  
PHOTO HERE

**POST APPLIED FOR:** \_\_\_\_\_

**FIRST NAME:** \_\_\_\_\_

**MIDDLE NAME:** \_\_\_\_\_

**LAST NAME:** \_\_\_\_\_

**BIRTH DATE (DD/MM/YYYY):** \_\_\_\_\_

**AGE (YEARS):** \_\_\_\_\_ **GENDER:** \_\_\_\_\_

**PLACE OF BIRTH:** \_\_\_\_\_ **NATIVE PLACE:** \_\_\_\_\_

**NATIONALITY:** \_\_\_\_\_ **CATEGORY:** \_\_\_\_\_

**MARITAL STATUS:** \_\_\_\_\_ **MOTHER TONGUE:** \_\_\_\_\_

**FATHER/HUSBAND'S NAME:** \_\_\_\_\_

**FATHER/HUSBAND'S OCCUPATION:** \_\_\_\_\_

**MOTHER'S NAME:** \_\_\_\_\_

**MOTHER'S OCCUPATION:** \_\_\_\_\_

**BLOOD GROUP:** \_\_\_\_\_

**PERSONAL ACCOUNT NUMBER (PAN):** \_\_\_\_\_

**WHETHER CANDIDATE'S STATE OF DOMICILE IS GUJARAT (YES/NO):** \_\_\_\_\_



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Industries & Mines Department  
Commissioner of Geology & Mining, Gandhinagar  
Govt. Of Gujarat.

**CURRENT ADDRESS** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERMANENT ADDRESS** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONTACT NUMBER:**

(M) \_\_\_\_\_ (R) \_\_\_\_\_ (O) \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**CURRENT SALARY (in Rs)** \_\_\_\_\_

**AVAILABILITY FOR JOINING: (IMMEDIATE/ MENTION NOTICE PERIOD)** \_\_\_\_\_

<b>ACADEMIC RECORD ( STARTING FROM SSC OR EQUIVALENT)</b>					
<b>EXAM PASSED</b>	<b>INSITUTE</b>	<b>BOARD/ UNIVERSITY</b>	<b>YEAR OF PASSING</b>	<b>% / CGPA (out of 10)</b>	<b>MAJOR SUBJECTS</b>

**(USE ADDITIONAL SHEETS IF REQUIRED)**



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## DETAILS OF EFFECTIVE DATE OF OBTAINING STATUTORY CERTIFICATE (IF

ANY): \_\_\_\_\_

## LANGUAGE PROFICIENCY:

LANGUAGE	SPEAKING	READING	WRITING
GUJARATI			
HINDI			
ENGLISH			
ANY OTHER _____			

## WORK EXPERIENCE (STARTING FROM CURRENT POSITION):

ORGANIZATION	DESIGNATION	PERIOD			BRIEF PROFILE OF JOB
		FROM (MM/ YYYY)	TO (MM/ YYYY)	TOTAL (MM/ YYYY)	
1.					



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ORGANIZATION	DESIGNATION	PERIOD			BRIEF PROFILE OF JOB
		FROM (MM/ YYYY)	TO (MM/ YYYY)	TOTAL (MM/ YYYY)	
2.					
3.					

**NOTE:**

- 1. YOU CAN USE SEPARATE SHEET IF REQUIRED.**
- 2. REQUIRED PERSON SHOULD GIVE THEIR CADRE WISE/DESIGNATION WISE DETAILS.**
- 3. YOU SHOULD MENTION ONLY THOSE DETAILS FOR WHICH YOU CAN FURNISH DOCUMENTARY EVIDENCE.**



**COMPUTER SKILLS** \_\_\_\_\_

**HAVE YOU WORKED IN GMRDS BEFORE? IF YES, GIVE DETAILS.**

**REFERENCES (OTHER THAN YOUR RELATIVES):**

<b>NAME</b>	<b>OCCUPATION</b>	<b>ADDRESS AND CONTACT NO.</b>

**UNDERTAKING**

- 1. I DECLARE THAT ALL THE DETAILS IN THIS FORM ARE CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTANDING AND HEREBY AGREE THAT ANY MISREPRESENTATION THEREIN MAY CAUSE REJECTION OF MY APPLICATION OR TERMINATION OF MY SERVICE WITHOUT NOTICE OR COMPENSATION THEREAFTER.**
- 2. I CONFESS THAT I AM NOT INVOLVED IN ANY CRIMINAL MATTER OR POLICE INQUIRY.**
- 3. I AGREE THAT MY EMPLOYMENT WILL BE SUBJECT TO TRANSFER TO ANY PROJECT OR LOCATION BY GMRDS.**
- 4. I DECLARE THAT ALL MY DEGREES AND EDUCATIONAL QUALIFICATIONS ARE FULLTIME AND AICTE/UGC APPROVED.**

**DATE:** .....

**PLACE:** .....  
**APPLICANT**

**SIGNATURE OF**



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## **DOCUMENTS TO BE SUBMITTED ALONG WITH THIS FORM:**

- **PHOTOCOPY OF MARKSHEET AND PASSING CERTIFICATE OF SSC, ITI, HSC, DEGREE, DIPLOMA (AS APPLICABLE)**
- **PHOTOCOPY OF EXPERIENCE CERTIFICATE (IF APPLICABLE)**
- **PHOTOCOPY OF GOVERNMENT RECOGNISED IDENTIFICATION CARD WITH ADDRESS (ANY ONE OF AADHAR CARD/PAN CARD/VOTER ID/DRIVING LICENCE/PASSPORT)**